IDFA
International
Dairy Foods Association

Job Position: Director, PAC & Political Affairs

Organization: International Dairy Foods Association (IDFA)

Location: Washington, DC (Hybrid)

Full-Time | Medical | Paid Time Off | Hybrid Work Environment

Overview

The International Dairy Foods Association (IDFA) is seeking a strategic, results-driven leader to oversee and execute its political engagement and PAC fundraising efforts. This role is responsible for driving growth in IDFA's PAC, leading high-impact advocacy initiatives, and strengthening member engagement with policymakers. The Director will play a central role in advancing IDFA's federal priorities by delivering best-in-class fundraising programs and executing high-visibility fly-ins, fly-outs, and political events that connect industry leaders with key decision-makers.

Key Responsibilities

- Lead and execute IDFA's PAC strategy, with accountability for **fundraising growth, donor engagement, and compliance**
- Develop and implement targeted **fundraising campaigns and events**, including major donor cultivation and member activation strategies that are FEC-compliant
- Plan and execute **congressional fly-ins and fly-outs**, ensuring strong participation, clear messaging, and measurable advocacy outcomes
- **Partner with government relations team** to align political engagement with IDFA's legislative priorities
- Build and maintain relationships with member company executives to increase participation in PAC and advocacy initiatives
- **Oversee political and fundraising events** at IDFA conferences and industry convenings
- Develop compelling communications and materials to support fundraising and advocacy efforts

- Ensure full compliance with all PAC regulations, reporting, and governance requirements
- Advise senior leadership on political engagement strategy and opportunities

Qualifications

- 7–10+ years of experience in PAC management, political fundraising, or government affairs
- Proven ability to drive fundraising results and execute complex, high-profile initiatives
- Experience planning and leading fly-ins, fly-outs, or similar advocacy programs
- Strong communication skills and ability to engage senior executives and policymakers
- Highly organized, detail-oriented, and able to manage multiple priorities and deadlines in a fast-paced environment
- Familiarity with Federal Election Committee fundraising rules, compliance and filings.
- Professional, proactive, and collaborative approach
- Bachelor's degree required

Additional Details

- Location: Based in Washington, D.C.
- Work Schedule: Flexible office/remote policy.
- Travel: Approximately 20–25% domestic travel, including member meetings, regulatory engagement, and industry events.

Compensation & Benefits

- Competitive compensation package commensurate with experience.
- Benefits include:
  - Comprehensive healthcare coverage
  - 401(k) with profit sharing

- Unlimited paid time off
- Paid parental leave
- Professional development and education reimbursement
- Wellness initiatives and Employee Assistance Program (EAP)
- Cell phone stipends
- Frequent team engagement and networking opportunities

Equal Employment Opportunity

IDFA is an equal opportunity employer and is committed to building a diverse and inclusive workplace. IDFA does not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity or expression, national origin, age, disability, veteran status, or any other legally protected status.

Application Process

To apply for this position, please submit a resume and cover letter outlining your qualifications and interest in the role to **Jobs@IDFA.org**. Applications will be reviewed on a rolling basis until the position is filled.

Join IDFA in shaping the future of dairy policy and regulatory leadership. Apply today!